

1. Project Details

1.1 Project reference:

1.2 Collaborating Organization (Name/Contact Person):

1.3 Project Coordinator (Tel/Fax/E-mail):

1.4 Project period

- (a) Commencement date (DD/MM/YYYY):
- (b) Original target completion date (DD/MM/YYYY):
- (c) Revised completion date (DD/MM/YYYY)^(Note 1):
- (d) Actual completion date (DD/MM/YYYY):

If the actual completion date is different from the original target completion date (or the revised completion date, if any), please provide explanations.

1.5 Brief description of project

2. Project Account

(Please attach the final audited financial statement.)

(a) Expenditure	HK\$
(b) Contribution by Applicant/Collaborating Organization	HK\$
(c) Fund received	HK\$
(d) Balance required (or returned) ^(Note2)	HK\$

3. Achievements and deliverables

(Please provide brief assessment of the project's targeted achievements and deliverables, such as IP and commercialization of the deliverables.)

^(Note 1) Revised completion date refers to a revised date approved by the CreateSmart Initiative (Design) Secretariat. If there is more than one revised completion date, please put down the last revision.

^(Note 2) The actual balance amount of fund required (or returned) is subject to CreateSmart Initiative (Design) Secretariat's examination of the final audited financial statement.

4. Feedbacks

4.1 Feedbacks from the beneficiaries of the project

For Design Company/Academic Institution

For SME

(Please provide more information on commercialisation and intellectual property rights generated pertaining to this project.)

4.2 Problems encountered in implementing the project (if any)

4.3 Post-project actions (if any)

(Please list out any post-project action that is required.)

5. Comments and Suggestions

5.1 Comments or suggestions on the DBCS and the DesignSmart Initiative (if any)

5.2 Any other comments or suggestions (if any)